**Southern Indiana Works**

**CEO Bi-Annual Meeting Minutes  
May 6, 2024**

**2125 State Street, Suite 16, New Albany, IN 47150 or Zoom:** https://us02web.zoom.us/j/87962797400?pwd=ZXhwZWZGWDVncVpCMDdHMnNOV0JUQT09

**In Attendance:** Brad Wiseman,Jack Coffman, Tony Waterson, ShiLese Stover, Brittany Dougherty, Serena Davis

**Welcome and Introductions**

**Meeting Minutes June 13, 2023**

Jack Coffmanopened the meeting and called for a motion to accept the minutes from 1/11/23. Motion to approve made by Brad Wiseman. Second by Jack Coffman. Motion approved.

**Financial Report ending March 2023:** Carla Crowe reviewed the financial report for fiscal year 2023. Motion to approve made by Brad Wiseman. Second by Jack Coffman. Motion approved.

**Region 10 PY 2024 DRAFT Budget:** Carla Crowe and Tony Waterson reviewed the draft budget for 2024. Motion to approve made by Brad Wiseman. Second by Jack Coffman. Motion approved.

**PY 2021 Audit Review (Year ending 6/30/23):** Carla Crowe presented the Audit Review. Results were a clean audit. Motion to approve the audit review as presented made by Brad Wiseman. Second by Jack Coffman. Motion approved.

**Fiscal Agent Designation:** Tony Waterson nominated Crowe LLP to continue as our fiscal agent. Brad Wiseman made a motion to approve. Second by Jack Coffman. Motion approved.

**Designation of Region 10 Workforce Board as WIOA Funds Recipient (WIOA secs. 128 and 133):**

**Election of Regional Chief Elected Official:** Affirmation of Jack Coffman as Regional CEO.

**Southern Indiana Works Updates:**

* **County Level Data:** Brittany Dougherty reviewed our data from the counties with a focus on the decreasing labor force participation.
* **SoInAccess and SoInCares:** Discussion regarding the two programs, with a focus on building the SoInCares program, a behavioral health program that trains individuals who have completed addiction recovery programs to become Peer Recovery Coaches, as well as moving those already trained as coaches to higher positions.
* **Year-In-Review:** Discussed a few highlights of the year: Economic Development, the Employer Training Grant, and STARS program.
* **Service Delivery Plan:** SIW has decided it would be more beneficial to the communities if rather than having five ‘affiliate sites’ for career services, we change to having many ‘neighborhood locations’, sending our coaches and staff to where the need is. Motion made to accept the Service Delivery Plan made by Brad Wiseman. Second by Jack Coffman. Motion approved.
* **Youth Initiatives:**
  + **JAG:** Our JAG program will be expanding from four programs tofifteen programs, with the expectation of being in all counties.
  + **Modern Youth Apprenticeship:** Through a grant from Ascend Indiana, SIW is starting a youth apprenticeship program and has been chosen to be an Accelerator Site. It is a 3-year program for high school students that would like to go into the healthcare field. They will work part time with training through their junior and senior year, finishing after a year post graduation with certification in one of three medical fields.
  + **SummerWorks:** The SummerWorks program has now grown from its first year with 17 youth participating, to this year expecting to have funding for almost 40 participants. This program funding is coming from local partners.
  + **Youth Build:** This program is only a potential which we’ve been looking into starting. It’s a national model to get high school dropouts back into class and employed as construction through Habitat for Humanity.
* **WIOA Update:** It is now required for SIW to update our WIOA local plan, which we do in partnership with Kentuckiana Works, as well as to update our strategic plan.

**Other Business**: None noted.

**Adjourn**: Motion to adjourn made by Brad Wiseman. Second by Jack Coffman. Motion approved and meeting adjourned.

Respectfully Submitted,

Serena Davis

Administrative Assistant